

# DOWNTOWN SOUTH BEND, INC.

## 2018 INTERIOR IMPROVEMENT GRANT PRE-APPLICATION



### APPLICANT INFORMATION (please print clearly)

Applicant Name:

Applicant's Mailing Address:      City:      State:      Zip:

Applicant's Phone (daytime):      Email:

Is this an existing business?      If yes, what is the current address?

### PROJECT INFORMATION

Building Address:

The building is located in      →       Target Area 1       Target Area 2

Was the building constructed before WWII?      →       Yes       No

Are you the building owner?      →       Yes       No

Are the property taxes current?      →       Yes       No

Do you plan on consulting an architect?      →       Yes       No

Do you plan on consulting an interior decorator?      →       Yes       No

Are you currently receiving any ongoing business coaching?      →       Yes       No

*(Could be from an organization such as the Small Business Development Center, The Women's Entrepreneurship initiative, or a paid business coach).*

List all sources of public funds (including City incentive programs) being used for this project:

Describe in detail the improvements that you would like to make along with general cost estimate (itemize if possible). You may reference the **Downtown South Bend Interior Improvement Grant Program Guidelines** to see a list of eligible improvements.

Please email 3-5 digital pictures of your property to [lpinson@downtownsouthbend.com](mailto:lpinson@downtownsouthbend.com) along with your application. You may also mail or bring a hard copy of the pre-application and photographs to DTSB at the address below:

DTSB  
Attn: Director, Downtown Business Engagement  
217 S. Michigan  
South Bend, IN 46601  
Fax: 574.233.7382

Once pre-application has been received, the Director of Downtown Business Engagement will call you within 2 weeks to discuss next steps. If you have any questions about this pre-application please contact Leslie Pinson at (574) 968-7291.

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*For Office Use Only*

Date Received:      Received by: