

**DOWNTOWN SOUTH BEND, INC.**  
**EXTERIOR ENHANCEMENT IMPROVEMENT GRANT**  
**2018 PRE-APPLICATION: Due by February 16, 2018**



**APPLICANT INFORMATION** (please print clearly)

Applicant Name:

Applicant's Address:            City:            State:            Zip:

Applicant's Phone (daytime):            Email:

**PROJECT INFORMATION**

Building Address:

Are you the building owner?             Yes     No

Are the property taxes current?             Yes     No

Do you plan on consulting an architect?             Yes     No

List all sources of public funds (including City incentive programs) being used for this project:

Describe in detail the improvements that you would like to make:

Please provide a ballpark estimate for cost of these improvements (itemize if possible):

Please email 3-5 digital pictures of your property along with your application to the Director of Business Engagement, Leslie Pinson, at [lpinson@downtownsouthbend.com](mailto:lpinson@downtownsouthbend.com). If you are unable to email, submit a hard copy of the application and photographs to DTSB at the address below:

DTSB  
c/o Exterior Enhancement Grant Committee  
217 S. Michigan Street  
South Bend, IN 46601

Once your pre-application has been received, we will call you within 2 weeks to discuss next steps. If you have any questions about this pre-application please contact the Leslie at (574) 968.7291.

*For Office Use*

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*Date Received:* \_\_\_\_\_ *Received by:* \_\_\_\_\_