

DOWNTOWN SOUTH BEND, INC.
EXTERIOR ENHANCEMENT IMPROVEMENT GRANT
2024 PRE-APPLICATION: Due by March 1, 2024



APPLICANT INFORMATION (please print clearly)

Applicant's Name:

Business Name:

Applicant's Address: City: State: Zip:

Applicant's Phone (daytime): Email:

PROJECT INFORMATION

Building Address:

Are you the building owner? Yes No

Are the property taxes current? Yes No

Do you plan on consulting an architect? Yes No

NOTE – free conceptual drawings can be made available to eligible projects.

List all sources of public funds (including City incentive programs) being used for this project:

Describe in detail the improvements that you would like to make:

Please provide a ballpark estimate for cost of these improvements (itemize if possible):

Please email 3-5 digital pictures of your property along with your application to Courtney Kubly at ckubly@downtownsouthbend.com. If you are unable to email, submit a hard copy of the application and photographs to DTSB at the address below:

DTSB
c/o Exterior Enhancement Grant Committee
217 S. Michigan Street
South Bend, IN 46601

Once your pre-application has been received, we will call you within 2 weeks to discuss next steps. If you have any questions about this pre-application, please contact Courtney at 574-968-7292.

For Office Use

Date Received: _____ Received by: _____